

Fiche Contrat / *Contract form*

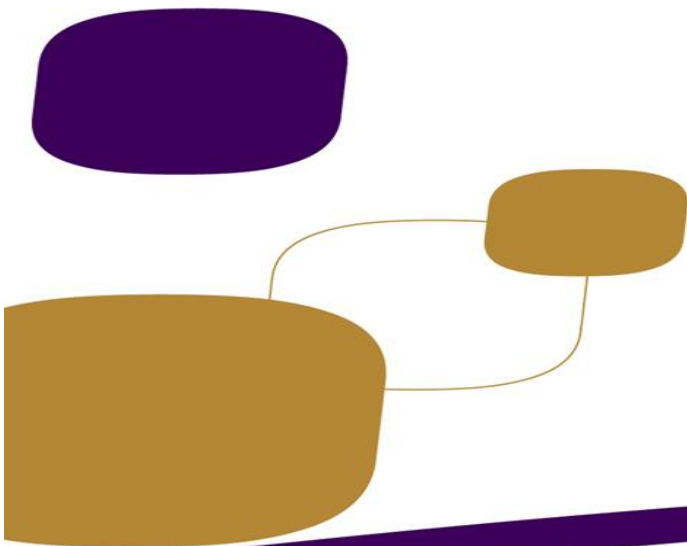
Données prestataires / contrat - Observations par rapport au contrat /
Supplier information / Comments in relation to the contract clauses

Date de l'offre / <i>date of commerciale proposal</i> :	
Nom du Candidat (ou sous-traitant) / <i>Name of the Applicant (or subcontractor)</i> :	
Contact / <i>contact</i>	
Téléphone / <i>Phone number</i>	

MERCI DE BIEN VOULOIR COMPLETER L'ENSEMBLE DES ONGLETS !
L'ABSENCE D'OBSERVATION SUR LE CONTRAT VAUT ACCEPTATION DE L'ENSEMBLE DES CONDITIONS DU CONTRAT PROPOSE

PLEASE COMPLETE ALL THE TABS!

THE ABSENCE OF ANY COMMENT ON THE CONTRACT IMPLIES ACCEPTANCE OF ALL THE CONDITIONS OF THE PROPOSED CONTRACT



Fiche contrat | Données prestataire /

Contract form | Supplier information

Les données de la présente fiche permettra d'établir les documents contractuels à AFNOR dans le cas ou votre offre est retenue
The information in this document will be used by AFNOR to prepare the contract documents in case your proposal is accepted.

Intitulé du marché / Title of the contract	
Nom du Candidat (ou sous-traitant) / Name of the Applicant (or subcontractor) :	
Prestation(s) sous-traitées (nature de la prestation) / Subcontracted service(s) (nature of service):	

Coordonnées de l'entreprise (contrat) / Company details (contract)

Dénomination sociale / Company name :	
Adresse / Address :	
Code postal - Ville - Pays / Postal code - City - Country :	
Forme juridique / Legal form :	
Montant du capital en euros / Amount of capital in Euros :	
Siret et ville d'immatriculation / Registration number	
Prénom/Nom/qualité du représentant légal / First name & Last name/job title of the legal representative :	

Interlocuteurs des parties durant la mission / Contact persons for the parties during the contract²

Rôle / Role	Gestion du contrat et conditions commerciales / Contract management and commercial conditions	Interlocuteur opérationnel : Déroulement de l'exécution des prestations / Operational contact
Prénom Nom / First name - Last name		
Fonction / Job title		
Téléphone et e-mail / Phone and e-mail		

Fiche contrat | Observations par rapport au contrat (si applicable)

Contract form | Comments in relation to the contract clauses (if applicable)

Intitulé du marché / Title of the contract	
Nom du Candidat (ou sous-traitant) / Name of the Applicant (or subcontractor) :	
Référence Dossier / file reference :	

Dans le cas ou plusieurs contrats sont proposés, par type de prestation (ex. prestations d'intégration, prestations de maintenance,...) faire une section par contrat
If several contracts are being proposed, by type of service (e.g. integration services, maintenance services, etc.) please create separate sections per contract

Titre du contrat

Article / article	Modification proposée / requested modifications

RGDP (si applicable) / GDPR (General Data Protection Regulation) if applicable

Les Données à caractère personnel traitées dans le cadre du marché : *Exemples : civilité, adresse postale, adresse mail, centre de préférences, n° de tel fixe, n° tel portable... <i>The personal data processed within the framework of the contract: *Examples: title, postal address, e-mail address, preference centre, fixed telephone number, mobile telephone number.</i>	
Les catégories de personnes concernées : *Exemples : clients, prospects, personnes certifiées, stagiaires (formation), collaborateurs... <i>The categories of persons concerned : *Examples: customers, prospects, certified persons, trainees (training), employees...</i>	

Supplier account creation request

Electronic form to be filled in by the supplier - All fields are mandatory

Supplier Contact Details

Registered name:			
Address:			
Post code / Town / country			
SIRET [business reg.] number:	Legal status:	Inclusive sector:	
Intra-community VAT No.:	NAF [trade sector] code:	Currency:	
Last Name & First Name of Legal Representative:	Umbrella company		
VAT regime:	Select in the pull-down list	Payment terms	Net 45 days from invoice date
Documents required:	<p>It is essential to provide bank account details for payments via bank transfer.</p> <p>If the annual amount for orders exceeds €5000 excl. taxes, you must provide the following documents when your account is created and then again every 6 months (see point 4):</p> <ol style="list-style-type: none"> 1. K-bis business registration certificate (issued within the last 3 months) or equivalent 2. URSSAF Vigilance Certificate available online at www.urssaf.fr or equivalent document certifying the declaration and payment of social security contributions (from other social security collection agencies e.g. RSI, AGESSA, MDA, etc.) 3. Nominative list of Non-EU foreign workers, forms available from the platform <p><i>It is essential to provide bank-certified account details for payments via bank transfer.</i></p>		

Order destination ¹

Registered name:	
Address:	
Post code / Town / Country	
Name / First Name	
Tel:	
E-mail address:	

¹Please correct if the company address and/or registered name is (are) different from section 1

Information regarding Payments ¹

Registered name:	
Address:	
Post code / Town / Country	
Name / First Name	
Tel:	
E-mail address:	

¹Please correct if the company address and/or registered name is (are) different from section 1

Bank details

BANK NAME			
BANK CODE	SORT CODE	BANK ACCOUNT NUMBER	CLE RIB [Control key]
BIC/SWIFT CODE			

²In accordance with articles L8222-1 et seq. of the French Labour Code, the AFNOR Group delegates the collection and verification of suppliers' legal documents to a specialized trusted third party that is a member of the *Fédération Nationale des Tiers de Confiance* (FNTC - French Federation of Trusted Third Parties), and who receives the following data as part of that mission: REGISTERED NAME, SIRET [business reg.] number and contact details for the "DUTY OF VIGILANCE CONTACT" (last name, first name, address, telephone number, title and e-mail address).

The personal data that you send to us, which is required in order to process your request to create a supplier account for one of the AFNOR Group companies (AFNOR, AFNOR COMPETENCES, AFNOR DEVELOPPEMENT, AFNOR CERTIFICATION, AFNOR INTERNATIONAL), will only be used in-house for processing purchase orders and payments for your services, and for any communication purposes that are necessary for the purchasing process to run smoothly in France and/or abroad, including requests for up-to-date mandatory documents required to satisfy the regulatory obligations under the duty of vigilance to which ordering customers are bound. You have a right of access to, rectification and cancellation of this information as provided for in the Act of 6 January 1978. Unless you object, this information may be used within the framework of the AFNOR Group purchasing process, for all the Group's entities.

You can exercise your rights by writing to the following address: dpo@afnor.org

7 - Certification - CSR initiatives

ISO 9001:	Select in the pull-down list	Certification organization:		ISO 45001:	Select in the pull-down list	Certification organization:	
ISO 14001:	Select in the pull-down list	Certification organization:		ISO 27001:		Certification organization:	
CSR initiatives:	Select in the pull-down list	Certification organization:		Others:		Certification organization:	

In-house requesting party		Entity		Observations:	
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